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**SCHOOL OF LANGUAGES, LITERATURE & COMMUNICATION**

Office of the Dean

6<sup>th</sup> September 2024

**Mr. Kitanasa Ronald**

Registration: 21/U/17854/PS, BA Education

Department: African Language (DEAL)

Makerere University

Dear Mr. Ronald Kitansa,

**Re: End of Semesters II 2023-2024 Examinations Malpractices and Irregularities Committee Ruling**

The School End of Semesters Examinations Irregularities Committee sat on 5<sup>th</sup> September 2024, to hear your case of alleged involvement in examinations malpractices/irregularities. In order to give you a fair hearing, you were invited to appear before the Committee, which you did in person. And on account of your plea of GUILT, for the charges brought against you, the Committee hereby notifies you of its ruling as follows:

1. That during *End of Semester II 2023-2024 Examinations*, on 15<sup>th</sup> May 2024, during **LGA 2207, Luganda Literature I** examination; you knowingly and with impunity breached **Rules: 5 (d)** of the University's *Examination Malpractices and Irregularities Regulations* (attached in parts).
2. That the charges against you were as follows:
  - a. Fraud during University's Examinations
  - b. Submission of 2 (two) Examinations Answer Books, with 2 (two) different sets of Questions answered, and bearing distinctively different handwritings.
  - c. Procured and induced another person/student to sit University's Examinations on your behalf
  - d. Conspiracy to commit more frauds, to procure and induce other persons/student/s to sit University's Examinations on your behalf.
3. That during the interrogation, verification of evidences, analysis and assessment of your case, you pleaded GUILTY as charged.
4. That on corroborating the evidences, statements from your accomplice and other parties, and final assessment of your case, the Committee also found you GUILTY.

5. That PENALTY for your violation was based the following aggravating factors:

- a. Made serious unsubstantiated allegation against the *Examinations Supervisors/Invigilators* for having requested for a bribe (corruption).
- b. Being dismissive and wasting the Committee's time.
- c. Contemptuous of evidences, default and malicious blackmail of the person you procured to sit the above University's Examination on your behalf.
- d. Lack of remorse. And
- e. Not taking personal responsibility for the circumstances under which you procured and induced another person/student to sit University Examinations on your behalf.

The Committee therefore RULED that the PENALTY for your violation, and as provided for in the Regulations are:

- i. DISMISSAL from the University
- ii. That with immediate effect, you are barred from any academic and/or University activity.
- iii. That with immediate effect, you are to return the *Student Identity Card* and any University property in your possession.

6. That the School/s Registrar and/or Academic Registrar Department should block your student records (Portal).

However, as provided for, in case you are not satisfied with the Committee's verdict/RULING, you are entitled to appeal to the College Examinations Malpractices and Irregularities Committee, within 30 days of receipt of this Ruling/Letter.

Yours sincerely,

Dr. Saudah Namyalo  
Dean and Chairperson, Semesters Examinations Malpractices and Irregularities Committee

Cc:

- The Academic Registrar
- Deputy Principal, CHUSS
- Dean, School of Education
- Registrar, School of Education
- College Registrar, CHUSS
- School Registrar, SLLC
- Head of Department, DEAL



**IN PARTS: RULES AND PENALTIES ON EXAMINATIONS MALPRACTICES  
AND IRREGULARITIES – MAY 2015 EDITION**

**Rule 5: Fraud in Examinations and Examination Results (As amended by Senate on 13<sup>th</sup> November, 2014)**

It shall be an offence for a student/candidate involved in an examination to:

- Section (a)** Import into the examination hall/room, in person or by an agent, a pre-prepared answer script/booklet;
- Section (b)** Substitute an answer script/booklet prepared outside the examination room/hall for the one already submitted to the Invigilator/Examiner;
- Section (c)** Falsify or alter marks awarded on an examination script/book after course work; Viva voce/Public defense or final board of examiners' meeting; testimonial, field work report or to procure someone to alter marks awarded on an examination script/book or course work or assessment record;
- Section (d)** Impersonate another student/candidate;
- Section (e)** Procure or induce another person to sit for him/her;
- Section (f)** Utter false documents in relation to eligibility to sit University examinations, including but not limited to; examination permit, financial statement, bank slip and registration card;
- Section (g)** Sit or attempt to sit an examination without authority;
- Section (h)** Deliver to the examiner's office or residence an examination script/booklet outside the scheduled time for delivery without due authority;
- Section (i)** fraudulently receive examination papers/questions which have been illegally procured or made available;
- Section (j)** Fraudulently access or attempt to access examination questions before the examination is due;
- Section (k)** Pay or induce another person to illegally procure or make available examination questions/papers.
- Section (l)** Pay or procure a member of staff or non-member of staff to alter examination results
- Section (m)** Student(s) writing false information on the answer booklet with Intention to hide his/her identity.
- Section (n)** Student(s) smuggling/attempting to smuggle examination booklet out of the examination venue having signed the register and later claiming that his/her marks are missing
- Section (o)** Student(s) unlawfully retrieving examination materials from University custody for purposes of falsifying results/marks.

### **Penalty for Rule No. 5**

Any student/candidate found guilty of fraudulent conduct as defined above shall be liable to:

- (i) Cancellation of the relevant examination and suspension from the University for a period not exceeding two Academic Years; or
- (ii) Cancellation of the relevant examinations and dismissal from the University;
- (iii) A government sponsored student/any other University related sponsored student found guilty of contravening Rule 5 is liable to cancellation of the sponsorship;
- (iv) If a member of staff is procured to alter examination results, he/she should be handed over to the Disciplinary Committee;
- (v) If the person procured is not a member of staff, he/she should be handed over to police.

### **Rule 6**

#### **Offences Relating to the Conduct of Irregularities Hearing**

It shall be an offence for any student/candidate whether or not he /she has been accused of an irregularity to:

- a) Interfere with the conduct of investigations into the matter or the hearing of an irregularity by the Faculty Appeals and Irregularities Committee.
- b) Intimidate members of the Committee or other members of the University Staff or witnesses in the irregularity matter.
- c) Destroy evidence relating to an alleged irregularity.
- d) Forge or utter false documents in relation to an alleged irregularity.
- e) Bribe or attempt to bribe a University Official witness or any other person in relation to an alleged irregularity.
- f) Harass or procure others to harass on his /her behalf a University official, witnesses or any other person in relation to an irregularity by making constant telephone calls, visits, etc.

### **Penalty**

Any student/candidate found guilty of interference with the conduct of an irregularity hearing as defined in Rule 6 above shall be liable to:

- i) Cancellation of the relevant examinations, or



KITANASA RONALD  
MAKERERE UNIVERSITY  
P.O BOX 7062  
KAMPALA.  
20<sup>TH</sup> SEPTEMBER, 2024

THE CHAIRPERSON,  
College of Humanities and Social Sciences  
Mal-Practice and Irregularities Committee

Dear Sir/Madam

**RE: APPEAL ON DISMISSAL FROM UNIVERSITY**

I am writing to appeal my academic dismissal from Makerere University in a letter dated 10<sup>th</sup> September 2024 signed by Dean of Languages Dr. Sauda Namyalo.

I am Kitanasa Ronald Reg: NO 21/U/17854/PS a finalist from the College of Education and External Studies offering Bachelor's Degree in Arts with Education.

I had a retake on 15<sup>th</sup> May 2024 of Luganda Literature (LGA 2207) which I applied to do and paid a fee of 20,000 UGX. On receiving the information of a retake I was very disturbed, scared and stressful. In the process of being confused and disturbed by the retake, I was approached by Mr.Kyabagu Elijah who said he had help for me in form of re-sitting the paper for me. I listened to him but did not agree anything or any plan with him.

I later recollected myself and prayed to God for strength. On the 15<sup>th</sup> May 2024 which was the due date for re-sitting the retake, I availed myself in person and wrote my exam in my own handwriting.

I got information from the invigilator that I had two scripts in my name. This not only shocked me but surprised me.

The purpose of this letter is to appeal to your good office to please reverse the dismissal decision because of the following reasons;

- I have been a good student and I have never been in any disciplinary issue in the whole stay at the University.
- I have also been a student leader as Finance Minister of Makerere University Luganda Students Association and my record is very clean and the people I have been leading are proud of me.
- I love Makerere University and my future ambitions as teacher means so much to me.
- I have worked so hard for all the years at Makerere University and still aspire to graduate with a Degree from Makerere University.
- I would plead to allow me graduate in the January 2025 intake.
- I have bigger ambitions of giving back to my community of Bussi Island. I have been an orphan for all my life. My parents died when I was 2 years old and I have been taken care of by a good Samaritan who has paid my school fees from Nursery up to now and right now she is very expectant of attending my graduation and this will greatly disappoint her and perhaps colleagues she helps.

I sincerely from the bottom of my heart beseech your forgiveness and may God also forgive me.

I come to you with humble and contrite heart, please forgive me, have mercy on me.

Your positive response in this regard is highly appreciated.

Your faithfully



KITANASA RONALD

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